**Orange High School**

**Health & Physical Education Department**



**Course Outline/Syllabus**

**First Aid**

**Department Information:** Mr. Anthony Frantantoni, Assistant Principal—Athletic Director

Email: frantoan@orange.k12.nj.us Phone: (973) 677-4050 ext. 5030

**Instructor Information:** Ms. Matthew Horton

 Email: hortonma@orange.k12.nj.us Phone: (973) 677-4050 ext. 5112

**Course Description:**

This course focuses on material developed by the American Red Cross that will provide students with the knowledge to demonstrate proper technique and skill when aiding in an emergency.

**Resources/Textbooks:**

The following textbooks will not be distributed individually, instead the will be used as resources in class for instruction:

* Pearson Health/First Aid: Life Skills Health
* American Red Cross Community First Aid
* American Red Cross First Aid: Responding to Emergencies, 4th Edition
* American Red Cross Standard First Aid

**Required Supplies:**

It is mandatory for all students to have the following items in class every day (\*materials are subject to review by the instructor/administrator at any time).

1. Writing implement (pencil or pen)
2. Notebook, binder, or packet of secured paper
3. Any additional material given during class

**Grading Policy:**

Grades will be based on the following five weighted areas:

1. 25% Authentic Assessments
2. 25% Tests
3. 20% Quizzes
4. 20% Classwork
5. 10% Homework

**Make-up Policy:**

Students are responsible for any missed assignments. Students with excused absences will be allowed to make up work WITHIN ONE WEEK of their return to class. Unexcused absences will result in a negative impact on individual grades.

**Attendance :**

Attendance is mandatory. Excused absences must be reported to the teacher and the attendance office. Students are expected to be on time to class every day. Those who arrive after the bell will only be admitted to class if they have a pass and will be marked late. Those who arrive late without a pass will have points deducted from their participation grade for that particular day.

**Academic Dishonesty:**

Students and their parent/guardian should refer to the Orange High School Student Handbook regarding the Academic Dishonesty Policy. Cheating will not be tolerated in class and will result in a zero.

**Late Assignments:**

Any assignment that is handed in late will automatically be marked down a grade; unless otherwise cleared through the instructor. You are expected to hand in assignments on time.

**Requirements to Receive Credit:**

* No more than 5 unexcused absences.
* All assignments, tests/quizzes, and/or projects must be completed and on time.
* A passing grade of 65 or better.

**Classroom Rules of Conduct:**

* Students are to be in class every day, on time, and prepared.
* The following items are prohibited: food, drinks (with the exception of water), cell phones, mp3 players, iPads, iPods, or any other electronic devices. Electronics must be out of sight. Any student using an electronic device will receive a warning and will be asked to put it away. Failure to do so will result in confiscation until the end of the day to which the student can secure their device from the main office.
* Derogatory or foul language/name calling directed toward anyone will not be tolerated.
* Bathroom breaks will be permitted at appropriate times; if the bathroom privilege gets abused, it will be taken away.

**Note to Parents/Guardians:**

* You are encouraged to view/monitor your child’s grades through the Parent Portal which can be found on the Orange High School website.
* You are encouraged to contact myself through either email or office phone with any questions, comments, or concerns regarding your child; a response will be given within 48 hours.
* You can expect phone calls for either positive or negative feedback. Any negative feedback will result in my effort, along with your support, to ensure your child’s success.

First Aid Agreement

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ acknowledge that:

 (Printed Name)

1. I am aware of the policies and procedures as instructed by my teacher; it is my responsibility to familiarize myself with the class expectations.
2. In addition, I confirm that I have received, read, and understood the syllabus.
3. I agree to conduct myself in a professional, respectful, and knowledgeable manner.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_